



**C BYREGOWDA INSTITUTE OF TECHNOLOGY**

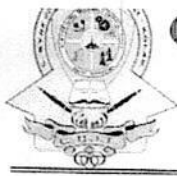
(Approved by AICTE, New Delhi, Recognized by Govt. of Karnataka & Affiliated to VTU, Belagavi.)

KOLAR – SRINIVASAPUR ROAD, KOLAR – 563101, KARNATAKA.

E-Mail: [cbitkolar@gmail.com](mailto:cbitkolar@gmail.com), Website: [www.cbitkolar.edu.in](http://www.cbitkolar.edu.in) Mobile No: 6360281836

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## **5.1.4 Minutes of meeting and Circulars (2019-2024)**



# C BYREGOWDA INSTITUTE OF TECHNOLOGY

(Approved by AICTE, New Delhi, Recognized by Govt. of Karnataka & Affiliated to VTU, Belagavi.)

KOLAR – SRINIVASAPUR ROAD, KOLAR – 563101, KARNATAKA.

E-Mail: [cbitkolar@gmail.com](mailto:cbitkolar@gmail.com), Website: [www.cbitkolar.edu.in](http://www.cbitkolar.edu.in) Mobile No: 6360281836

Ref: CBIT/IQAC/(ICC)/AY- 2023 - 24/CIR/

Date: 29/01/2024

## Circular

This is to inform all the **Internal Complaints/Anti-sexual Harassment** Committee members that there will be a meeting on 06/02/2024 at 3:00pm to 3:30pm in the chamber of Convener. All are requested to attend the meeting without fail.

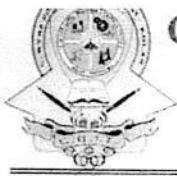
### Agenda:

1. Welcome and Introduction
2. Review of Previous Meeting Minutes
3. Activities to be conducted to create awareness
4. Action Items

| Prepared by  |                   | Convener:       | Approved by<br>IQAC | Principal              |
|--|-------------------|-----------------|---------------------|------------------------|
| Signature  |                   |                 |                     |                        |
| Name<br>(any member<br>assigned by<br>Committee<br>Head) | Prof. Krithika. K | Prof. Sujani. G | Dr. Shivaraju R     | Dr. S N Chandrashekara |

- Copy to: 1) IQAC Coordinator  
2) All HODs  
3) OS  
4) Notice Boards





Ref: CBIT/IQAC/(ICC)/AY- 2023 - 24/MOM/ 01

Date: 06/02/2024

**MINUTES OF MEETINGS OF INTERNAL COMPLAINTS/ANTI-SEXUAL HARASSMENT  
COMMITTEE**

**Minutes of Meeting- 01**

|                  |   |                         |
|------------------|---|-------------------------|
| Date: 06/02/2024 | Time: 3:00pm to 3:30pm                  | Venue: Convener Chamber |
| Reference        | Ref: CBIT/IQAC/(ICC)/AY- 2023 - 24/CIR/ | Date: 29/01/2024        |

**Welcomed for meeting by:** Prof. Sujani. G

**Address by/Special Address by:** Prof. Sujani. G

With reference to the meeting held on: 06/02/2024 with all the committee members in the Convener chamber with the following agenda.

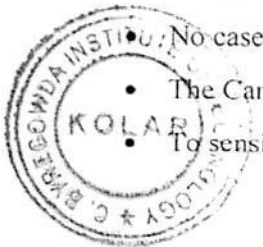
**Agenda:**

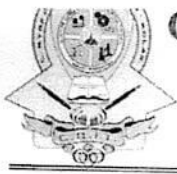
1. Welcome and Introduction
2. Review of Previous Meeting Minutes
3. Activities to be conducted to create awareness
4. Action Items.

**Proceedings of the meeting**

**Discussion:**

- The Convener of the committee informs the members present in the meeting that during last four months from November 2023 to Feb 2024 no issues has been received from any stakeholder of the college to record or to resolve.
- Members of the committee agreed to create awareness among staff & students of the college, regarding prevention of sexual harassment of women in the college.
- Members Consent to be vigilant in this respect.
- No case of sexual harassment of women in the college campus is reported.
- The Campus remains women's friendly in this respect till date.
- To sensitize the teaching & non-teaching staff





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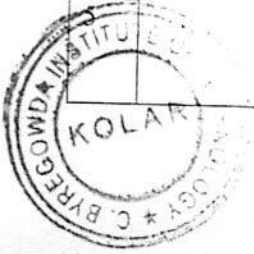
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- The member Convener also stated the role of the committee in resolving any problem related to Sexual Harassment of Women at Workplace.

| Sl. No. | Role                      | Name                    | Designation         | Signature |
|---------|---------------------------|-------------------------|---------------------|-----------|
| 1       | Coordinator               | Prof. Sujani. G         | Assoc.Prof. EC      |           |
| 2       | Members                   | Prof. Banuprakash       | HOD, PE             |           |
|         |                           | Prof. Pruthvi M N       | Asst.Prof, PE       |           |
| 3       |                           | Prof. Sreevidya N Prof. | Asst.Prof, ME       |           |
|         |                           | Prof. Manjula SS        | Asst.Prof, CS       |           |
|         |                           | Prof. Krithika. K Prof. | Asst.Prof, CS       |           |
|         |                           | Prof. Pavithra H V      | Asst.Prof, PE       |           |
| 4       |                           | Harshala. H.S.          | Student , V Sem, EC |           |
|         | Mrs. Sowmya R<br>(Office) | Non-teaching staff      |                     |           |



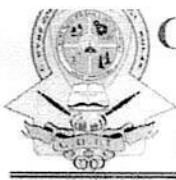
Absence for Meeting (If any): -NIL-

Reason: -

Convener

IQAC Coordinator

PRINCIPAL



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E-Mail: cbitkolar@gmail.com Website: www.cbitkolar.edu.in Mobile No: 6360281836

Ref: CBIT/IQAC/(SG/RC)/AY- 2023 - 24/CIR/ 5

Date: 28/02/2024

## Circular

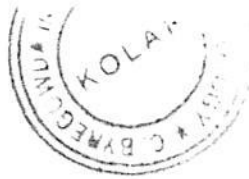
This is to inform all the Student Grievance Redressal Committee members that there will be a meeting on 06/03/2024 at 3:00pm to 3:30pm in the chamber of Convener. All are requested to attend the meeting without fail.

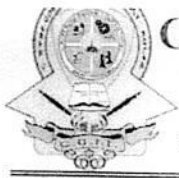
### Agenda:

1. Welcome and Introduction
2. Review of Previous Meeting Minutes
3. Review of Student Grievances
4. Awareness and Training Initiatives

| Prepared by  |                  | Convener:                | Approved by<br>IQAC | Principal              |
|--|------------------|--------------------------|---------------------|------------------------|
| Signature  |                  |                          |                     |                        |
| Name<br>(any member<br>assigned by<br>Committee<br>Head) | Prof. Lalitha. M | Prof. Dr. Deepika Lokesh | Dr. Shivaraju R     | Dr. S N Chandrashekara |

- Copy to: 1) IQAC Coordinator  
2) All HODs  
3) OS  
4) Notice Boards





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Ref: CBIT/IQAC/(SG/RC)/AY-2023-24/MOM/01

Date: 06/02/2024

## MINUTES OF MEETINGS OF STUDENT GRIEVANCE REDRESSAL COMMITTEE

### Minutes of Meeting-01

|                  |  |                         |
|------------------|--|-------------------------|
| Date: 06/03/2024 | Time: 3:00pm to 3:30pm                                 | Venue: Convener Chamber |
| Reference        | Ref: CBIT/IQAC/(SG/RC)/AY-2023-24/CIR/ dated28/02/2024 |                         |

Welcomed for meeting by: Prof.Sujani. G

Address by/Special Address by: Dr.Deepika Lokesh.

With reference to the meeting held on: 13/03/2024 with all the committee members in the Convener chamber

with the following agenda.

#### **Agenda:**

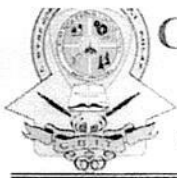
1. Welcome and Introduction
2. Review of Previous Meeting Minutes
3. Activities to be conducted to create awareness
4. Action Items.

### Proceedings of the meeting

#### **Discussion:**

- Opening remarks by the Dr.Deepika Lokesh Brief overview of the agenda.
- Presentation of new grievances received since the last meeting.
- Updates on ongoing grievance cases.
- Discussion and resolution of individual cases
- Review of current grievance redressal policies.
- Discussion of any proposed changes or updates to procedures.
- Approval of policy changes, if any.





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- Scheduling training sessions for committee members and relevant staff.
- Assigning tasks based on the meeting's discussion.
- Setting deadlines for action items.
- Separate Window for girls and boys to pay fees.
- Separation of dry and wet waste.
- Leakage of taps in washrooms.

| Sl. No. | Role            | Name                   | Designation      | Signature |
|---------|-----------------|------------------------|------------------|-----------|
| 1       | Welfare Officer | Dr. Deepika Lokesh     | Assoc.Prof, EC   |           |
| 2       | Members         | Prof. Sujani G         | Assoc.Prof.ECE   |           |
|         |                 | Prof. Narayana Swamy H | Assoc.Prof.AI&ML |           |
|         |                 | Prof. Vedavathi. R P   | Asst.Prof, CV    |           |
|         |                 | Prof. Shwetha B        | Asst.Prof, CS    |           |
|         |                 | Prof. Lalitha. MS      | Asst.Prof, CS    |           |
|         |                 | Prof. Bindu M          | Asst.Prof, AI    |           |
|         |                 | Prof. Smitha R         | Asst.Prof, CV    |           |
|         | Stakeholder     | Mr. Narayanaswamy J    | VI sem (AI&ML)   |           |

Absence for Meeting (If any):

Reason:

Convener

IQAC Coordinator

PRINCIPAL





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Ref: CBIT/IQAC/ARC/AY- 2023 - 24/CIR/01

Date: 04/03/2024

## Circular

This is to inform all the Anti-Ragging & Anti Drugs Committee members that there will be a meeting on 07/03/2024 at 3:20PM to 4:10PM in the chamber of Convener. All are requested to attend the meeting without fail.

### Agenda:

1. Welcome and Introduction
2. Types of Ragging
3. Action taken

| Prepared by                                     | Convener:      | Approved by IQAC | Principal              |
|---|----------------|------------------|------------------------|
| Signature                                       |                |                  |                        |
| Name<br>(any member assigned by Committee Head) | Dr. Vasudeva R | Dr. Aprameyan. S | Dr. S N Chandrashekara |

- Copy to: 1) IQAC Coordinator  
2) All HODs  
3) OS  
4) Notice Boards







Ref: CBIT/IQAC/ARAD/2023 - 24/MOM/

Date: 09/03/2024

## MINUTES OF MEETINGS OF ANTI-RAGGING & ANTI DRUGS COMMITTEE

### Minutes of Meeting

|                  |   |                          |
|------------------|---|--------------------------|
| Date: 07/03/2024 | Time: 3:20pm to 4:10pm                  | Venue: Principal Chamber |
| Reference        | Ref: CBIT/IQAC/ARC/AY- 2023 - 24/CIR/01 | Date: 04/03/2024         |

Welcomed for meeting by: Dr. Aprameyan. S

Address by/Special Address by: Dr. S N Chandrashekara

With reference to the meeting held on: 07/03/2024 with all the committee members in the Principal chamber with the following agenda.

#### Agenda:

1. Welcome and Introduction
2. Types of Ragging
3. Action taken

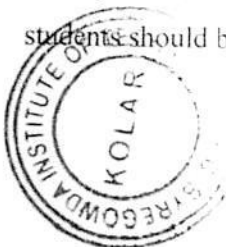
### Proceedings of the meeting

#### Welcome and Introduction:

Dr. Aprameyan S welcomed the Chairperson and members of the committee for the meeting .

#### Discussion

1. Ragging has several aspects with, among others, psychological, social, political, economic, cultural, and academic dimensions.
2. Any act that prevents, disrupts or disturbs the regular academic activity of a student should be considered within the academics related aspect of ragging
3. Any act of financial extortion or forceful expenditure burden put on a junior student by senior students should be considered an aspect of ragging for ragging economic dimensions.





4. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestured, causing bodily harm or any other danger to health or person can be put in the category of ragging with criminal dimensions.

5. Any act or abuse by spoken words, emails, snail-mails, blogs, public insults should be considered within the psychological aspects of ragging. This aspect would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to others.

6. the absence of preparing 'fresher's in the run up to their admission to higher education and life in hostels also can be ascribed as a psychological aspect of ragging coping skills in interaction with seniors or strangers can be imparted by parents as well. Any act that affects the mental health and self-confidence of students also can be described in terms of the psychological aspects of ragging.

7. The human rights perspective of ragging involves the injury caused to the fundamental right to human dignity through humiliation heaped on junior students by seniors; often resulting in the extreme step of suicide by the victims.

#### **Action plans:**

1. The punishment to be meted out to the persons indulged in ragging has to be exemplary and justifiably harsh to act as a deterrent against recurrence of such incidents. The students who are found to be indulged in ragging should be debarred from taking admission in any technical institution in India.

2. Every single incident of ragging a First Information Report (FIR) must be filed without exception by the institutional authorities with the local police authorities.

3. Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following.

(i) Cancellation of admission

(ii) Suspension from attending classes

(iii) Withholding/withdrawing scholarship/fellowship and other benefits

(iv) Debarring from appearing in any test examination or other evaluation process

(v) Suspension/expulsion from the hostel

(vi) Rustication from the institution for period ranging from 1 to 4 semesters

(vii) Expulsion from the institution and consequent debarring from admission to any other institution.

(viii) Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community





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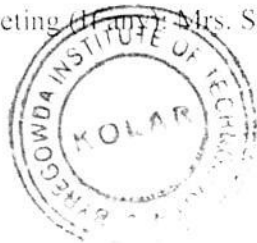
pressure on the potential raggers.

4. The institutional authority shall intimate the incidents of ragging occurred in their premises along with actions taken to the Council immediately after occurrence of such incident and inform the status of the case from time to time.

5. Courts should make an effort to ensure that cases involving ragging are taken up on priority basis to send the correct message that ragging is not only to be discouraged but also to be dealt with sternness.

| SNo. | Role            | Designation             | Name   | Signature |
|------|-----------------|-------------------------|--|-----------|
| 1    | Chairperson     | Principal               | Dr. Chandrashekara S N   |           |
| 2    | Convener        | HOD, ME                 | Dr. Aprameyan. S   |           |
| 3    | Members         |                         | Dr. Shivaraju R (HOD, CV)<br>Dr. Vasudeva R (HOD, CS)<br>Dr. Venkatesh G K (HOD, EC)<br>Dr. Deepika Lokesh (HOD, AI)<br>Prof. Easwara M (NAAC Coordinator)<br>Prof. Bhanuprakash (HOD, PE)<br>Prof. Narayana Swamy K A (AP, CV)<br>Prof. Ramesh R (AP, PE) |           |
| 4    | External Member | Sub-Inspector of Police | Mrs. Sunitha Devi, M<br>Rural Police Station, Kolar  |           |

Absence Invitees for Meeting (If any): Mrs. Sunitha Devi, M, Reason: On Emergency Duty



Convener

IQAC Coordinator,  
IQAC Coordinator,  
C Byregowda Institute of Technology,  
Kolar - 563 101

PRINCIPAL



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Ref: CBIT/IQAC/ARAD/AY- 2023 - 24/CIR/02

Date: 02/05/2024

## Circular

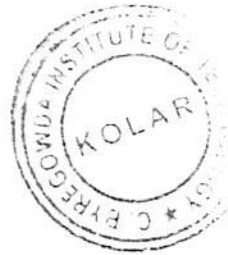
This is to inform all the **Anti-Ragging & Anti Drugs Committee** members that there will be a meeting on 11/05/2024 at 3:20PM to 4:10PM in the chamber of Convener. All are requested to attend the meeting without fail.

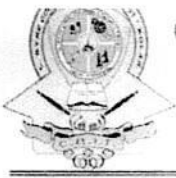
### Agenda:

1. Welcome and Introduction
2. Types of Ragging
3. Action taken

|  | Prepared by    | Convener:        | Approved by<br>IQAC | Principal               |
|--|----------------|------------------|---------------------|-------------------------|
| Signature  |                |                  |                     |                         |
| Name<br>(any member<br>assigned by<br>Committee<br>Head) | Dr. Vasudeva R | Dr. Aprameyan. S | Dr. Shivvaraju R    | Dr. S N Chandrashekhara |

- Copy to: 1) IQAC Coordinator  
2) All HODs  
3) OS  
4) Notice Boards





Ref: CBIT/IQAC/ARAD/2023 - 24/MOM/ 02

Date: 13/05/2024

**MINUTES OF MEETINGS OF ANTI-RAGGING & ANTI DRUGS COMMITTEE**

Minutes of Meeting

|                  |  |                   |
|------------------|--|-------------------|
| Date: 11/05/2024 | Time: 3:20pm to 4:10pm                   | Venue: Board Room |
| Reference        | Ref: CBIT/IQAC/ARAD/AY- 2023 - 24/CIR/02 | Date: 02/05/2024  |

Welcomed for meeting by: Dr. Aprameyan. S

Address by/Special Address by: Dr. S N Chandrashekara

With reference to the meeting held on: 11/05/2024 with all the committee members in the Board room with the following agenda

**Agenda:**

1. Welcome and Introduction
2. Review of Previous Meetings
3. Duties and objectives
4. Action taken

Proceedings of the meeting

**Welcome and Introduction:**

Dr. Aprameyan S. welcomed the Chairperson and members of the committee for the meeting

**Discussion**

- To organize awareness programs in the college and hostel with the help of Consent authorised Agencies organizations
- To educate the students about ill effects of drugs and alcohol
- To encourage Peer polishing among students against the use of drugs and reporting of any noticed use of drugs by the students to the students volunteers of anti drugs committee
- To spread Awareness of ensure drug free campus
- To engage the students in aunty drug activities





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- The goal of providing women with the tools and information needed to make informed decisions in various life aspects was discussed.
- Proposed initiatives included informational seminars on education and career planning, and workshops on health and reproductive hygiene.

| Sl. No. | Role           | Committee members  | Designation  | Signature |
|---------|----------------|--|--|-----------|
| 1       | Chairperson    | Dr. Chandrashekara. S N  | Principal  |           |
| 2       | Convener       | Dr. Deepika Lokesh   | HOD, AI&ML   |           |
| 3       | Members        | Prof. Sujani G<br>Prof. Pruthvi M N<br>Prof. Smitha R<br>Prof. Sreevidya N<br>Prof. Sarika C G<br>Prof. Pavithra H V | Assoc. Prof, ECE<br>Asst.Prof, PE<br>Asst.Prof, CV<br>Asst.Prof, ME<br>Asst.Prof, CSE<br>Asst.Prof, PE |           |
| 4       | Student member | Ms. Gowthami . A<br>Ms. Sushmitha  | V sem, EC<br>V sem, CV   |           |

Absence for Meeting (If any):

Reason: *on emergency duty*

Convener

IQAC Coordinator

PRINCIPAL



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DATE: 09/08/2022

## CIRCULAR

The College Internal Complaint Committee (ICC) meeting is scheduled on 11/08/2022 at 2:30 pm in the Board Room. All the committee members are requested to attending the meeting without fail.

### Agenda

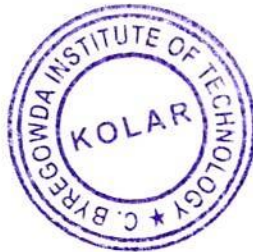
1. Awareness of the College Internal Complaint Committee among the committee members.
2. Objectives of College Internal Complaint Committee (ICC).

Principal

C. Byregowda Institute of Technology  
KOLAR-563 101.

### **Copy to:**

1. All HOD'S
2. Main Notice Board
3. All ICC Committee members
4. IQAC





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DATE: 08/02/2023

## CIRCULAR

The **College Internal Complaint Committee (ICC)** meeting is scheduled on 08/02/2023 at 2:00 pm in the Board Room. All the Committee members are requested to attending the meeting.

### Agenda

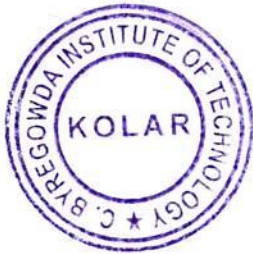
1. Discussion regarding the activities of **ICC**.
2. Objectives of College Internal Complaint Committee (ICC).

**Principal**

C. Byregowda Institute of Technology  
KOLAR-563 101.

### **Copy to:**

1. All HOD'S
2. Main Notice Board
3. All ICC Committee members
4. IQAC







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## Report on Sexual Harassment at Workplace/Organization

### College Internal Complaint Committee (ICC)

In pursuance of the letter received from UGC (Ref., No.: VTU/Reg/PD/2023-24/4799 dated 11<sup>th</sup> December, 2023) College Internal Committee organized an awareness programme on sexual harassment of women at workplace (prevention, prohibition and Redressal) Act, 2013. Dr. N. Manjula, MBBS, MD, Trustee, CBIT, Kolar delivered lectures highlighting the importance and significance of the act. She also proposes how to overcome the problems with special reference to the disadvantaged women of the society. All the faculty members and students have attended the programme. There was lively discussion during the programme. All the participants expressed their happiness in organizing such an awareness programme.

#### **Topics covered:**

Briefly describe the organization and its work environment.

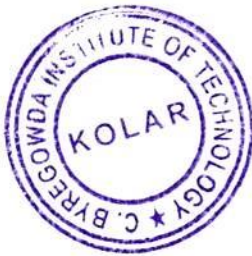
Gender equality -meaning, importance

Legal position with respect to gender equality

What is sexual harassment? Impact of harassment on women

Highlight the importance of addressing and preventing sexual harassment

Role and responsibility of ICC members





# C BYREGOWDA INSTITUTE OF TECHNOLOGY

(Approved by AICTE, New Delhi, Recognized by Govt. of Karnataka & Affiliated to VTU, Belagavi.)

KOLAR – SRINIVASAPUR ROAD, KOLAR – 563101, KARNATAKA.

E-Mail: cbitkolar@gmail.com, Website: www.cbitkolar.edu.in Mobile No: 6360281836

DATE: 13/09/2021

## CIRCULAR

The **College Internal Complaint Committee (ICC)** meeting is scheduled on 15/09/2021 at 12:30 pm in the **Board Room**. All the Committee members are requested to attending the meeting.

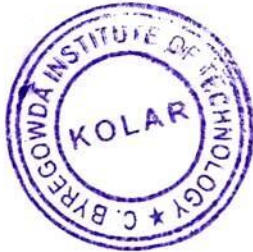
### Agenda

1. Awareness of the college internal committee (ICC) among the committee members.
2. Objectives of College Internal Complaint Committee (ICC).

**Principal**  
C. Byregowda Institute of Technology  
KOLAR-563 101.

### **Copy to:**

1. All HOD'S
2. Main Notice Board
3. All ICC Committee members
4. IQAC





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E-Mail: cbitkolar@gmail.com, Website: www.cbitkolar.edu.in Mobile No: 6360281836

DATE: 15/02/2022

## CIRCULAR

The **College Internal Complaint Committee (ICC)** meeting is scheduled on 17/02/2022 at 1:30 pm in the **Board Room**. All the Committee members are requested to attending the meeting.

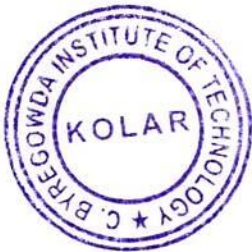
### Agenda

1. Discussion regarding the activities of **ICC**.
2. Objectives of College Internal Complaint Committee (ICC).

Principal  
C. Byregowda Institute of Technology  
KOLAR-563 101.

### **Copy to:**

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## ANTI RAGGING SQUAD

The following flying squads are formed to prevent “ragging” in the college campus for the academic year 2022-23.

### **Flying squads:**

- a) Computer science engineering
- b) Electronics and communication engineering
- c) Civil engineering
- d) Computer engineering
- e) Basic science
- f) Mechanical engineering

### **Duties and responsibilities of flying squads:**

- To take precautionary measures continuously to see that no ragging takes place in the college campus.
- To see that fresher’s are provide with separate places at college library, hospital, class room cluster etc. to prevent free mixing of senior students with “fresher’s”
- To continuously monitor the situation as applied to “ragging” at the places like class room, library, canteen, hostels and other locations in the campus
- To monitor the situation as applied to “ragging” at the places outside the campus such as:
  - Places where students board the buses /get down from the bus outside the campus.
  - Teashops /Dhabas/Xerox centers outside the campus but in the surroundings of campus.
  - Isolated locations in the campus /outside the campus but in the surroundings of the college where “Fresher’s” (newly admitted students) may squat during their leisure hours.

**Note:** Daily report/summary of the visit should be entered in squad book available with office superintendent from 01/12/2022.





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E-Mail: cbitkolar@gmail.com, Website: www.cbitkolar.edu.in Mobile No: 6360281836

Date: 13/06/2022

## Circular

### ANTI-RAGGING COMMITTEE

It is hereby informed that the undersigned will convene a meeting with all the members of **anti-ragging committee** on **16/06/2022** at **11:00** in the **Board Room**.

#### Agenda:

1. Responsibilities and obligations of the anti-ragging cell.
2. To decide the working of the committee for prohibition of ragging in the college campus.
3. Plans and programme of anti-ragging cell 2022-2023 academic year.
4. Anti-ragging squad.

Principal  
C. Byregowda Institute of Technology  
KOLAR-563 101.

#### **Copy to:**

1. All HOD'S
2. Main Notice Board
3. All ICC Committee members
4. IQAC





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E-Mail: cbitkolar@gmail.com, Website: www.cbitkolar.edu.in Mobile No: 6360281836

Date: 24/01/2023

## Circular

### ANTI-RAGGING COMMITTEE

A meeting has been scheduled by the **Anti-ragging committee** on **27/01/2023** at 01:30 pm in the **board room**. All the members of the anti-ragging committee are here by informed to attend the meeting without fail.

#### Agenda:

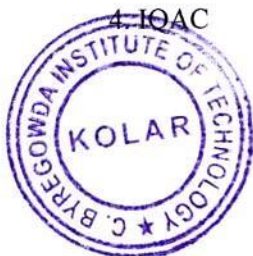
1. Responsibilities and obligations of the anti-ragging cell.
2. Plans and programme of anti-ragging cell 2022-2023 academic years.
3. To conduct workshops and seminars to create an awareness about the legal consequences of ragging to the students.
4. Anti -ragging squad.

Principal  
C. Byregowda Institute of Technology  
KOLAR-563 101.

#### **Copy to:**

1. All HOD'S
2. Main Notice Board
3. All ICC Committee members

4. IOAC





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## ANTI RAGGING SQUAD REPORT

Anti-ragging committee is formed in the college to prevent ragging and to take measures as per the guidelines issued by the UGC for the academic year **2022-23**.

The following observations were made periodically by the committee members in the college campus.

1. Unnecessary students grouping
2. Physical abuse
3. Extortion
4. Abetment to ragging
5. Disturbing academic activities

Squad Member





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E-Mail: cbitkolar@gmail.com, Website: www.cbitkolar.edu.in Mobile No: 6360281836

Date: 27/12/2022

## REPORT

**Title of the Event:** Zero Tolerance level-say NO to RAGGING.

Our college in association with NSS unit conducted an awareness program on “zero tolerates level- say NO to RAGGING” for the first-year students 2022, counselor was invited as chief guest for this programme.

The event started with welcome address delivered by our respected principal **Dr. Basavakumar K. G.** In his welcome address he insisted that the students utilize the awareness programme on anti-ragging and the ill effects of drugs. After the welcome address the session was handover to the chief guest for creating awareness on ill effects of drugs and alcohol consumption. He discussed about the human rights and Indian judicial procedure related to anti-ragging, government rules and regulations related to prevent ragging in higher education. The students involved in ragging will not be tolerated and they are not allowed to continue their education in that institution.

The campaign comes as an initiative against violations human rights and inequality. The programme concluded with vote of thanks by **Prof. Sukumar.**







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E-Mail: cbitkolar@gmail.com, Website: www.cbitkolar.edu.in Mobile No: 6360281836

Date: 14/03/2023

## CIRCULAR

### Grievance redressal cell committee

All the members of the **Grievance/ redressal cell committee** are requested to attend the meeting without fail on **17/03/2023 at 10:45 am in HOD office, CSE Dept.**

### Agenda

1. To maintain the secrecy of complaints made by the students.
2. Encourage the students to express their grievance without hesitation.
3. Based on the complaints a necessary remedial action has to be taken in consultation with authorities.

Principal

Principal

C. Byregowda Institute of Technology  
KOLAR-563 101.

### **Copy to:**

1. All committee members
2. IQAC





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## Grievance redressal cell committee

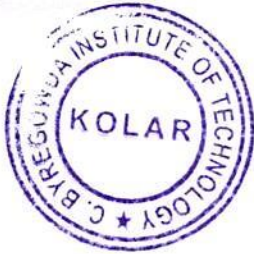
### Action Taken Report

The **Grievance redressal cell committee** meeting was conducted on 9<sup>th</sup> November 2023.

As per the discussions, the students were requesting the following amenities.

1. To enhance safety for boys' hostel.
2. Rain water enters into labs, staff room and department library.
3. To improve CANTEEN food.

All the above-mentioned amenities status was mentioned in the below e-benefits of student's community.





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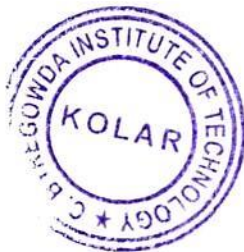
E-Mail: cbitkolar@gmail.com, Website: www.cbitkolar.edu.in Mobile No: 6360281836

## Details of grievances

- List of grievances(2019-2024)
- Grievances submission mechanism

Redressal of student grievances including sexual harassment and ragging cases

| Details of student grievances |                        |                           |                             |   |
|-------------------------------|------------------------|---------------------------|-----------------------------|---|
| Year                          | Name of committee      | Total grievances received | No. of grievances redressed | Average no. of days for grievance redressal |
| 2023-24                       | Internal committee     | 0                         | 0                           |   |
|                               | Anti ragging committee | 0                         | 0                           | 0   |
|                               | Grievance committee    | 0                         | 0                           | 0   |
| 2022-23                       | Internal committee     | 0                         | 0                           | 0   |
|                               | Anti ragging committee | 0                         | 0                           | 0   |
|                               | Grievance committee    | 0                         | 0                           | 0   |
| 2021-22                       | Internal committee     | 0                         | 0                           | 0   |
|                               | Anti ragging committee | 0                         | 0                           | 0   |
|                               | Grievance committee    | 0                         | 0                           | 0   |
| 2020-21                       | Internal committee     | 0                         | 0                           | 0   |
|                               | Anti ragging committee | 0                         | 0                           | 0   |
| 2019-20                       | Internal committee     | 0                         | 0                           | 0   |
|                               | Anti ragging committee | 0                         | 0                           | 0   |





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## Details of mechanism for submission of student grievances

### 2019-23

- There was a **DROP BOX** on the ground floor beside lab's where grievances in written form could be submitted.
- An **Email ID** was also available for the same purpose. In display in TV Screens at different venues constantly provided.

### 2023-24

- The link to the college grievances redressal cell, the internal committee and sexual harassment committee has been provided on the college website. All grievances of bonafide students relating to the college can be submitted via the online portal along with necessary documents
- The internal committee is a forum dealing with complaints of harassment at workplace.





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Redressal of student grievances including sexual harassment and ragging cases

- 2023-24
  - Annual report of the internal committee
  - Report of the anti-ragging cell
  - Annual report of the college grievances redressal cell
  - Minute of the meeting of the GRC
  
- 2019-23
  - Minutes of meeting
  - Report of the anti ragging cell





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E-Mail: cbitkolar@gmail.com, Website: www.cbitkolar.edu.in Mobile No: 6360281836

## Grievance redressal committee

**Date:** 25<sup>th</sup> Feb 2024

**Time:** 2.30 pm - 4.00 pm

## Members attending the meeting

### **Agenda:**

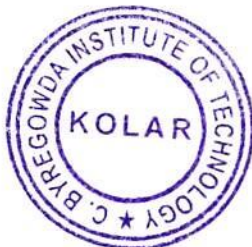
1. Introduction to the purpose and importance of college grievance redressal cell
2. General orientation of the working of the GRC.
3. Identifying key areas of concerns and actions to be prioritized
4. Identifying the contents to be displayed on the college website for the facilitation of students

### **Highlights**

1. The meeting began with the Principal, Dr. Chandrashekar S. N., welcoming the members and emphasizing the importance of the GRC and the working of the committee therein.
2. The rules and regulations governing the working of the GRC and means to facilitate the smooth communication of students with the GRC were discussed.
3. Dr. Deepika Lokesh mentioned that the college must ensure that students should be able to have easy access to voicing their concerns to the GRC via efficient online or offline mode. The college needed to publicize the importance of reporting grievances at the earliest so that timely redressals could be met out.
4. Prof. Sujani G., mentioned that details of staff members in the GRC and the relevant government circulars and documents should be added on to the separately created portal for grievances redressal, on the webpage of the college.
5. The meeting concluded with the members resolving to work to the best of their abilities so as to make the working of the GRC effective.

The above-mentioned minutes have been approved by the members undersigned.

**Minutes of the meeting of student's redressal committee and prevention of sexual harassment committee for the year 2022-23**





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E-Mail: cbitkolar@gmail.com, Website: www.cbitkolar.edu.in Mobile No: 6360281836

| Name of the members | Position and affiliation |
|---------------------|--------------------------|
| Dr. Deepika Lokesh  | HOD                      |
| Sujani G            | Asso. Prof.              |
| Narayanaswamy       | Asso. Prof               |
| Vedavathi           | Asst. Prof               |
| Smitha              | Asst. Prof               |
| Bindu               | Asst. Prof               |

There were 3 complaints, each was addressed separately, since two of them related to harassment outside the college premises namely the government bus between Kolar and college, the principal intervened. A call was made to the respective police station to step up security and vigilance ensuring safety of the students. There has been no further incident after this intervention

The third complaint had to be investigated at a different level; there was pathology and mental illness. The parent was informed first and then the student was suspended; it was followed by psychiatric assessment intervention after consent from the student. The procedures were followed of calling the complainants conducting an inquiry. The focus was on dealing with the mental illness. After treatment and assessment follow up action the student was allowed back to college. An apology letter was given to the complainants.

There had been no further complaints after the mental illness was taken care of. The records details of the case remain confidential and property of the CBIT.





# C. BYREGOWDA INSTITUTE OF TECHNOLOGY

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(An ISO 9001: 2015 Certified Institution)

Kolar - Srinivasapur Road,  
KOLAR - 563 101, Karnataka.

Ref : CBIT/Anti-Sexual Harassment Comm/2022/001

DT.25/3/2022

Sub : CICC Committee members from CBIT, Kolar- Reg

Ref : VTU/BGM/WC/ICC/2021-22/6370/1 DT.17-03-2022

With respect to the above reference. The following are the committee members from C.Byregowda Institute of Technology, Kolar.

| Sl.No. | Name   | Committee   | Mobile Numbers | Official No. & Email-ID                 |
|--------|--|-------------|----------------|---|
| 1      | SUJANI G<br>Asso. Professor, Dept. of<br>ECE, CBIT Kolar.          | CHAIRPERSON | 9482504004     | 08152-282404<br>sujani13@gmail.com      |
| 2      | M.S SATHISH<br>Asso. Professor, Dept. of<br>ME, CBIT Kolar.        | MEMBER      | 9448031293     | 08152-282404<br>Vedaprasad.49@gmail.com |
| 3      | VEDAVATHI. R.P<br>Asst. Professor, Dept. of<br>CV, CBIT, Kolar.    | MEMBER      | 8904496624     | 08152-282404<br>Vedaprasad.49@gmail.com |
| 4      | SRINIVAS MURTHY<br>Office Superintend,<br>CBIT, Kolar.             | MEMBER      | 9480760136     | 08152-282404<br>brsm1963@gmail.com      |
| 5      | SHIVAKUMAR.M<br>System Administrator,<br>Dept. of CSE, CBIT, Kolar | MEMBER      | 9945995599     | 08152-282404<br>shivnagakere@gmail.com  |
| 6      | K.MUNIYAPPA<br>Advocate.   | MEMBER      | 9448038946     | muniyappa.k652@gmail.com                |
| 7      | AKSHITHA.M<br>UG Student, Dept of<br>CSE, CBIT, Kolar              | MEMBER      | 6363335617     | akshithaanaka@gmail.com                 |
| 8      | POOJA KB,<br>UG Student, Dept of CV,<br>CBIT, Kolar                | MEMBER      | 9353273146     | Poojashridhar2001@gmail.co<br>m         |
| 9      | YAMUNASHREE.S<br>UG Student, Dept of<br>ECE, CBIT, Kolar           | MEMBER      | 9353731948     | Yamunashreeyamunashree21<br>@gmail.com  |

CHAIRPERSON



PRINCIPAL  
PRINCIPAL

C. Byregowda Institute of Technology  
KOLAR-563 101.

Phone: 08152 - 282404 / 282415 (O) / 282405 (P), Tele Fax : 08152 - 282406  
E-mail: cbitkolar@gmail.com, Website: www.cbitkolar.edu.in



CICC -2021-22

LETTER OF ACCEPTANCE

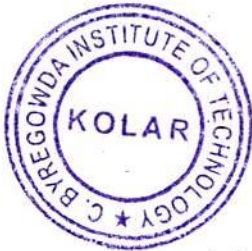
(To be compulsorily submitted by CICC Chairman / Member)

|   |  |
|---|--|
| Name  | : SUJANI G   |
| Designation   | : Associate Professor  |
| Department  | : Electronics & Communication  |
| College / Institute   | : C. Byregowda Institute of Technology   |
| Address for correspondence  | : Sri Krishna Nilaya,<br>R.V Gardens, PC halli<br>Kolar                            |
| Contact Details<br>(Please specify the STD Code)                                      | : Off: 08152-282404<br>Res:<br>Mobile: 9482504004<br>E-mail ID: sujani13@gmail.com |
| Accepted / Not Accepted the<br>Assignment<br>(If not accepted, mention the<br>reason) | : Accepted   |

Date: 25/3/2022

Signature of the CICC Chairman / Member

PRINCIPAL  
C. Byregowda Institute of Technology  
KOLAR-563 101.



CICC -2021-22

LETTER OF ACCEPTANCE

(To be compulsorily submitted by CICC Chairman / Member)

|   |   |  |
|---|---|--|
| Name  | : | B.R. SRINIVASA MURTHY  |
| Designation   | : | Office Suptd.,   |
| Department  | : | Administration   |
| College / Institute   | : | C. Biregowda Institute of Technology   |
| Address for correspondence  | : | Office Suptd.,<br>Thoradavandahalli (V&P)<br>Sannivasapuram Road<br>Kolar - 563101 |
| Contact Details<br>(Please specify the STD Code)                                      | : | Off:<br>Res:<br>Mobile: 9480760136<br>E-mail ID: brsm1963@gmail.com                |
| Accepted / Not Accepted the<br>Assignment<br>(If not accepted, mention the<br>reason) | : | Accepted   |

Date: 25/1/22

Signature of the CICC Chairman / Member

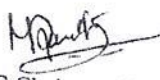


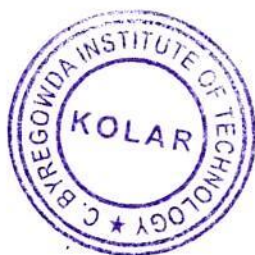
CICC -2021-22

LETTER OF ACCEPTANCE  
(To be compulsorily submitted by CICC Chairman / Member)

|  |   |
|--|---|
| Name<br>Designation<br>Department<br>College / Institute<br>Address for correspondence | M. S. SATISH<br>Assoc. Professor<br>Mechanical Engineering<br>C. B. I. T., Kolar<br>M. S. Satish.<br>Assoc. Professor<br>Department of Mechanical Engg.<br>C. B. I. T., Kolar - Samivaspu Road<br>KOLAR - 563 101 |
| Contact Details<br>(Please specify the STD Code)                                       | Off:<br>Res: Mob No: 9448031293<br>Mobile:<br>E-mail ID Satish04nihal@gmail.com   |
| Accepted / Not Accepted the<br>Assignment<br>(If not accepted, mention the<br>reason)  | Accepted.   |

Date: 29/03/2022

  
Signature of the CICC Chairman / Member



CICC -2021-22

LETTER OF ACCEPTANCE

(To be compulsorily submitted by CICC Chairman / Member)

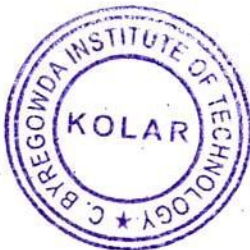
|   |   |  |
|---|---|--|
| Name  | : | SHIVAKUMAR H   |
| Designation   | : | System Administrator   |
| Department  | : | CSE  |
| College / Institute   | : | CBIT - Kolar   |
| Address for correspondence  | : | C. Byregowda Institute of Tech.<br>Thotadwardahalli<br>Kolar - 563102    |
| Contact Details<br>(Please specify the STD Code)                                      | : | Off:<br>Res:<br>Mobile: 9945991599<br>E-mail ID shivanayakeere@gmail.com |
| Accepted / Not Accepted the<br>Assignment<br>(If not accepted, mention the<br>reason) | : | Accepted   |

Date: 25-3-22

Signature of the CICC Chairman / Member

PRINCIPAL

C. Byregowda Institute of Technology  
KOLAR-563 101.



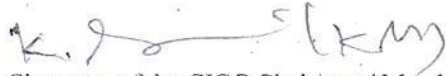
CICC -2021-22


LETTER OF ACCEPTANCE

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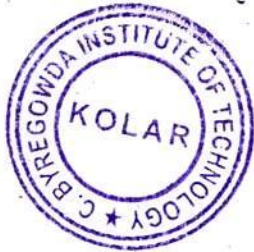
|   |  |
|---|--|
| Name  | : MUNIVAPPA.K  |
| Designation   | : ADVOCATE   |
| Department  | : —  |
| College / Institute   | : —  |
| Address for correspondence  | : #850/2, 5 <sup>th</sup> main road, 14 <sup>th</sup> Cross, dyanamandira edurey amaravathi layout, Bangarpet 563114 |
| Contact Details<br>(Please specify the STD Code)                                | : Off: —<br>Res: 08153 - 080<br>Mobile: 9892569434<br>E-mail ID: munivappak@652@gmail.com                            |
| Accepted / Not Accepted the Assignment<br>(If not accepted, mention the reason) | : Accepted   |

Date: 26/3/22

  
Signature of the CICC Chairman / Member

  
PRINCIPAL

C Byregowda Institute of Technology  
KOLAR-563 101.



CICC -2021-22

LETTER OF ACCEPTANCE

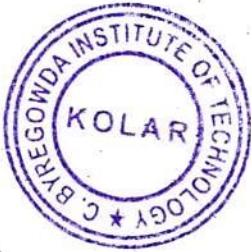
(To be compulsorily submitted by CICC Chairman / Member)

|   |   |  |
|---|---|--|
| Name  | : | Pooja. K. S.   |
| Designation   | : | Student ICK19CV095.  |
| Department  | : | Civil  |
| College / Institute   | : | C. byregowda Institute of technology                                 |
| Address for correspondence  | : | Near Gangamma temple,<br>Anthavangange road, Keelukote<br>Kolar.     |
| Contact Details<br>(Please specify the STD Code)                                      | : | Off:<br>Res:<br>Mobile: 8310846344<br>E-mail ID kspooja402@gmail.com |
| Accepted / Not Accepted the<br>Assignment<br>(If not accepted, mention the<br>reason) | : | Accepted.  |

Date: 25-03-2022.

  
Signature of the CICC Chairman / Member

  
PRINCIPAL  
C. Byregowda Institute of Technology  
KOLAR-563 101.



CICC -2021-22

LETTER OF ACCEPTANCE

(To be compulsorily submitted by CICC Chairman / Member)

|   |  |
|---|--|
| Name  | : Akshitha.M   |
| Designation   | : STUDENT  |
| Department  | : COMPUTER SCIENCE   |
| College / Institute   | : C BYREGOWDA INSTITUTE OF TECHNOLOGY  |
| Address for correspondence  | : #850/2, 5 <sup>th</sup> main road, 14 <sup>th</sup> cross, dyanamandira eduru, Amaranathi layout, Bargarpet-563114 |
| Contact Details<br>(Please specify the STD Code)                                | : Off:<br>Res:<br>Mobile: 6363335617<br>E-mail ID: Akshithaanaka@gmail.com   |
| Accepted / Not Accepted the Assignment<br>(If not accepted, mention the reason) | : Accepted   |

Date: 25/03/2022

Signature of the CICC Chairman / Member



PRINCIPAL  
C. Byregowda Institute of Technology  
KOLAR-563 101.

CICC -2021-22

LETTER OF ACCEPTANCE

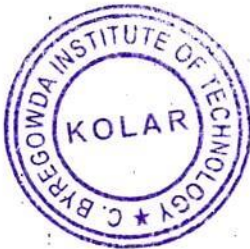
(To be compulsorily submitted by CICC Chairman / Member)

|   |   |  |
|---|---|--|
| Name  | : | Yamuna Shree. S  |
| Designation   | : | Student 1CK19ECO74   |
| Department  | : | Electronic & Communication   |
| College / Institute   | : | C. Byregowda Institute of Technology   |
| Address for correspondence  | : | B. F. Road Gandhi Circle<br>Malur:   |
| Contact Details<br>(Please specify the STD Code)                                      | : | Off:<br>Res:<br>Mobile: 9353731948<br>E-mail ID YamunashreeYamunashree21@gmail.com |
| Accepted / Not Accepted the<br>Assignment<br>(If not accepted, mention the<br>reason) | : | Accepted   |

Date: 25-03-2022

*Yamuna*  
Signature of the CICC Chairman / Member

*[Signature]*  
PRINCIPAL  
C. Byregowda Institute of Technology  
KOLAR-563 101.







## **C BYREGOWDA INSTITUTE OF TECHNOLOGY**

(Approved by AICTE, New Delhi, Recognized by Govt. of Karnataka & Affiliated to VTU, Belagavi.)

**KOLAR – SRINIVASAPUR ROAD, KOLAR – 563101, KARNATAKA.**

**E-Mail: [cbitkolar@gmail.com](mailto:cbitkolar@gmail.com), Website: [www.cbitkolar.edu.in](http://www.cbitkolar.edu.in) Mobile No: 6360281836**

---

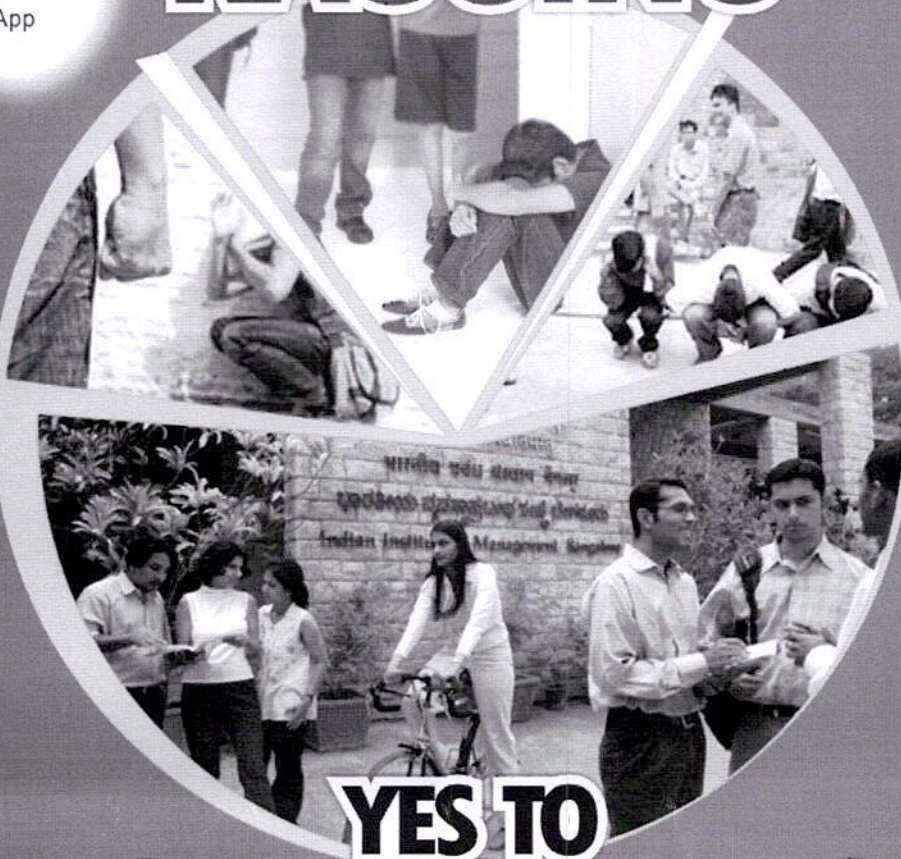
### **5.1.4 Posters and University letters (2019-2024)**

Download

**ANTI  
RAGGING**

App

# SAY NO TO RAGGING



# YES TO JOYFUL CAMPUS

## What is Ragging? Any Act Resulting in:

- Mental/physical/sexual Abuse
- Verbal Abuse
- Indecent Behaviour
- Criminal Intimidation/wrongful Restraint
- Undermining Human Dignity
- Financial Exploitation/extortion
- Use Of Force

## A STUDENT INDULGING IN RAGGING CAN BE:

- Cancellation of admission.
- Suspension from attending classes.
- Withholding/withdrawing Scholarship/Fellowship and other benefits.
- Debarring from appearing in any test/ examination or other evaluation process.
- Withholding results.
- Debarring from representing the institution in any regional, national or international meet, tournament or youth festival etc.
- Collective punishment : when the persons committing or abetting the crime of ragging are not identified the institution shall resort to collective punishment as a deterrent to ensure community pressure on potential ragger.



Immediately call  
**UGC Anti-Ragging Helpline**  
 1800-180-5522 (24X7 toll free)  
 or send an e-mail to [helpline@antiragging.in](mailto:helpline@antiragging.in)



**MHRD**

DEPARTMENT OF HIGHER EDUCATION  
 MINISTRY OF HUMAN RESOURCE DEVELOPMENT  
 GOVERNMENT OF INDIA



विश्वविद्यालय अनुदान आयोग  
**University Grants Commission**  
 quality higher education for all



**Foolishly I ragged  
& got suspended**

**Will I get  
prosecuted?**

**What about my  
Job prospects?**



Download

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RAGGING**

App

**MY FUTURE IS A BIG**



*Remember RAGGING is for LOSERS*

Visit UGC Website i.e. [www.ugc.ac.in](http://www.ugc.ac.in) & [www.antiragging.in](http://www.antiragging.in) to see UGC Anti Ragging regulations.  
**Are You Being Ragged ?**

Immediately call UGC Anti Ragging Helpline- **1800-180-5522 (24x7 Toll Free)**  
Or Send an E-mail to [helpline@antiragging.in](mailto:helpline@antiragging.in)



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GOVERNMENT OF INDIA



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BEFORE YOU EVEN  
THINK OF RAGGING

Download

**ANTI  
RAGGING**

App



THINK OF

Humiliation

Suspension

Ruined Career

Blacklisting

Expulsion

Possible Prosecution

**Don't just stand and watch. Stop Ragging! Show Character**

*Remember RAGGING is for LOSERS*

Visit UGC Website i.e. [www.ugc.ac.in](http://www.ugc.ac.in) & [www.antiragging.in](http://www.antiragging.in) to see UGC Anti Ragging regulations.

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GOVERNMENT OF INDIA



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**University Grants Commission**  
quality higher education for all



# DON'T RAG, JUST INTERACT



Visit UGC website i.e.  
[www.ugc.ac.in](http://www.ugc.ac.in) &  
[www.antiragging.in](http://www.antiragging.in) to  
see UGC Anti Ragging  
Regulations

**RAGGING  
IN ANY FORM IS  
PUNISHABLE**

**Are you being ragged ?**

Immediately call UGC Anti Ragging Helpline  
1800-180-5522 (24X7 Toll Free)  
Or send an e-mail to [helpline@antiragging.in](mailto:helpline@antiragging.in)

Issued in public interest by:  
Ministry of Human Resource Development  
Department of Higher Education  
Government of India

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**ANTI  
RAGGING**

App

Join hands to make your campus ragging free



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MINISTRY OF HUMAN RESOURCE DEVELOPMENT  
GOVERNMENT OF INDIA



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विश्वविद्यालय अनुदान आयोग  
**University Grants Commission**  
quality higher education for all





प्रो.राजीव कुमार  
सदस्य सचिव

Prof. Rajive Kumar  
Member Secretary



सत्यमेव जयते

अखिल भारतीय तकनीकी शिक्षा परिषद्

(भारत सरकार का एक सांविधिक निकाय)

मानव संसाधन विकास मंत्रालय, भारत सरकार

नेल्सन मंडेला मार्ग, वसंत कुंज, नई दिल्ली - 110070

दूरभाष: 011-26131497

ई मेल : ms@aicte-india.org

**ALL INDIA COUNCIL FOR TECHNICAL EDUCATION**

(A Statutory Body of the Govt. of India)

Ministry of Human Resource Development, Govt. of India

Nelson Mandela Marg, Vasant Kunj, New Delhi-110067

Phone: 011-26131497

E-mail: ms@aicte-india.org

F. No. 1-104/AICTE/PGRC/Antiragging/2021

Date: 22 .11.2021

Subject: Revised procedure for students to file online Anti Ragging Affidavit-reg

Dear Sir/Madam,

As you are aware, in pursuance to the judgment of the Hon'ble Supreme Court of India and in compliance of All India Council for Technical Education (Prevention and Prohibition of Ragging in Technical Institution, Universities including Deemed to be Universities imparting technical education) Regulations 2009, it is compulsory for each student and his/her parent/Guardian to submit an online undertaking each academic year at either of the two designated web sites, namely, [www.antiragging.in](http://www.antiragging.in) and [www.amanmovement.org](http://www.amanmovement.org).

As part of UGC's initiative toward reduction of compliance burden of its stakeholders, UGC has revised the procedure for students to file online Anti Ragging Affidavit (A copy of the revised procedure is enclosed).

**The revised procedure is as follows:**

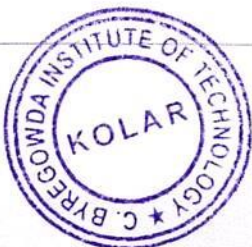
**Step 1:** A student will submit his/her details on the same web sites ([www.antiragging.in](http://www.antiragging.in) and [www.amanmovement.org](http://www.amanmovement.org)) as before; read and confirm that he/she and his/her parents/Guardians have read and understood the AICTE regulations on curbing the menace of ragging. He / She will confirm & agree that he/she will not engage in ragging in any form. **(Step 1 is the same like before).**

**Step 2:** The student will receive an e-mail with his/her registration number and a web link. The student will forward the link to the e-mail of the Nodal Officer in his/her university/college. **(please note that the student will not receive pdf affidavits and he/she is not required to print & sign it as used to be the case earlier).**

**Step 3:** The Nodal Officer in the University/College can click on the link of any forwarded e-mails that he/she will received from any student of his/her college to get the list of those students who have submitted Anti Ragging Affidavits/Undertakings in his/her college. The list will be updated every 24 hours.

Universities and Colleges are requested to insert a **mandatory column** in their university/colleges admission form as per the given format:

Anti Ragging Undertaking Reference No.:




You are also requested to display the e-mail address and contact number of the Nodal Officer of Anti Ragging in their website and campus areas like Admission Centre, Departments, Library, Canteen, Hostel and Common facilities etc. to create awareness about the revised procedure for students to file online Anti Ragging Affidavit.

In addition to this, you are requested to create e-admission booklet or brochure, e-Leaflets giving details on guidance in case of ragging to admitted students instead of print/hard copy.

In view of the above, you are requested to make necessary compliance on the above revised procedure please.

Yours faithfully,

  
22.11.21

(Prof. Rajive Kumar)  
Member Secretary

**The Vice-Chancellor/Principal/Director of all AICTE approved  
Universities/Institutions**

**Encl:** As above.

The Joint Secretary, University Grants Commission, Bahadur Shah Zaraf Marg, New  
Delhi-110002





ज्ञान-विज्ञान विमुक्तये

प्रो. राजनीश जैन  
सचिव

Prof. Rajnish Jain  
Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग  
University Grants Commission

(शिक्षा मंत्रालय, भारत सरकार)  
(Ministry of Education, Govt. of India)

बहादुरशाह जफर मार्ग, नई दिल्ली-110002  
Bahadur Shah Zafar Marg, New Delhi-110002

Ph : 011-23236288/23239337

Fax : 011-2323 8858

E-mail : secy.ugc@nic.in

D. O. No. F. 3-2/2021 (ARC)

October, 2021

(SPEED POST) 1

**Subject: Revised procedure for students to file online Anti Ragging Affidavit.**

Dear Madam/Sir,

As you are aware, in pursuance to the Judgment of the Hon'ble Supreme Court of India dated 8.5.2009 in Civil Appeal No. 887/2009, the UGC notified "Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009" and in compliance of the 2<sup>nd</sup> Amendment in UGC Regulations, it is compulsory for each student and his/her parent/Guardian to submit an online undertaking each academic year at either of the two designated web sites, namely, [www.antiragging.in](http://www.antiragging.in) and [www.amanmovement.org](http://www.amanmovement.org).

As part of UGC's initiative towards reduction of compliance burden of its stakeholders, UGC has revised the procedure for students to file online Anti Ragging Affidavit.

The revised procedure is as follows:

**Step 1:** A student will submit his/her details on the same web sites ([www.antiragging.in](http://www.antiragging.in) and [www.amanmovement.org](http://www.amanmovement.org)) as before; read and confirm that he/she and his/her parents/Guardians have read and understood the regulations on curbing the menace of ragging. He/She will confirm & agree that he/she will not engage in ragging in any form. (Step 1 is the same like before).

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**Step 3:** The Nodal Officer in the university/college can click on the link of any forwarded e mails that he/she will receive from any student of his/her college to get the list of those students who have submitted Anti Ragging Affidavits/Undertakings in his/her college. The list will be updated every 24 hours.

Contd.../-





Universities and Colleges are requested to insert a mandatory column in your university/colleges admission form as per the given format:

Anti Ragging Undertaking Reference no:

You are also requested to display the email address and contact number of the Nodal Officer of Anti Ragging of your university/college in your website and campus areas like Admission Centre, Departments, Library, Canteen, Hostel, and Common facilities etc. to create awareness about the revised procedure for students to file online Anti Ragging Affidavit.

In addition to this, you are also requested to create E-admission booklet or brochure, E-leaflets giving details on guidance in case of ragging to admitted students instead of print/hard copy.

With kind regards,

Yours sincerely,

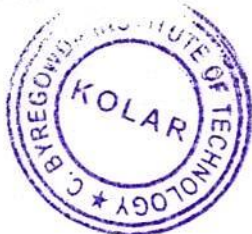
(Rajnish Jain)


The Vice-Chancellor of all Universities

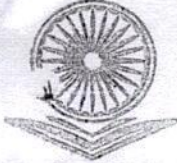
The Principal of all Colleges

Copy to:

- ✓ 1. All Higher Education Regulatory Bodies (As per list attached).
2. UGC Regional Offices.
3. Ms. Jasleen Kaur, Under Secretary (HE), Department of Higher Education, Ministry of Education, Room No. 221, 'C' Wing, Shastri Bhawan, New Delhi-110 001
4. Dr. Diksha Rajput, Deputy Secretary, UGC, New Delhi (for uploading on UGC website).
5. Prof. Raj Kachroo, 689, Sector-23, Gurgaon, Haryana-122 017 (for uploading the same on both the website: (1) website: [www.antiragging.in](http://www.antiragging.in)  
(2) [www.amanmovement.org](http://www.amanmovement.org)



  
(Dr. Archana Thakur)  
Joint Secretary



आम-चिआन पिपुवतये

प्रो. रजनीश जैन  
सचिव

Prof. Rajnish Jain  
Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग  
University Grants Commission

(शिक्षा मंत्रालय, भारत सरकार)  
(Ministry of Education, Govt. of India)

बहादुरशाह जफर मार्ग, नई दिल्ली-110002  
Bahadur Shah Zafar Marg, New Delhi-110002

Ph : 011-23236288/23239337

Fax : 011-2323 8658

E-mail : secy.ugc@nic.in

अ०श०सि०स० 3-2/2021 (ए.आर.सी)

अक्तूबर, 2021

**SPEED POST**

विषय: विद्यार्थियों के लिए ऑनलाइन रैगिंग रोधी शपथ-पत्र दाखिल करने की संशोधित प्रक्रिया।

प्रिय महोदया/महोदय,

जैसा कि आप जानते हैं, सिविल अपील संख्या 887/2009 में भारत के माननीय सर्वोच्च न्यायालय के दिनांक 8.5.2009 के निर्णय के अनुसरण में, विश्वविद्यालय अनुदान आयोग ने "उच्चतर शिक्षण संस्थानों में रैगिंग को रोकने के लिए विनियम, 2009" में अधिसूचित किया है जिसके दूसरे संशोधन के अनुपालन में, प्रत्येक विद्यार्थी और उनके माता-पिता/अभिभावक को प्रत्येक शैक्षणिक वर्ष में [www.antiragging.in](http://www.antiragging.in) और [www.amanmovement.org](http://www.amanmovement.org) में से किसी एक वेबसाइट पर ऑनलाइन वचन पत्र जमा करवाना अनिवार्य है।

इस प्रक्रिया को सहज करते हुए विश्वविद्यालय अनुदान आयोग ने विद्यार्थियों के लिए ऑनलाइन रैगिंग रोधी शपथ-पत्र दाखिल करने की प्रक्रिया में संशोधन किया है।

संशोधित प्रक्रिया निम्नवत है:-

चरण 1: विद्यार्थी अपना विवरण पूर्ववत् ([www.antiragging.in](http://www.antiragging.in) और [www.amanmovement.org](http://www.amanmovement.org)) वेबसाइट पर जमा करेंगे और पढ़कर इसकी पुष्टि करेंगे कि वे और उनके माता-पिता/अभिभावकों ने रैगिंग को रोकने के लिए विनियम को अच्छी तरह पढ़ और समझ लिया है, वे इस बात की भी पुष्टि करेंगे कि वे किसी भी रूप में रैगिंग में शामिल नहीं होंगे। (चरण 1 पहले जैसा ही है)।

चरण 2: विद्यार्थी को उसकी पंजीकरण संख्या और एक वेब लिंक के लिए एक ई-मेल प्राप्त होगा। विद्यार्थी अपने विश्वविद्यालय/महाविद्यालय में नोडल अधिकारी के ई-मेल पर लिंक अग्रेषित करेंगे। (कृपया ध्यान दें कि विद्यार्थी को पीडीएफ शपथ-पत्र प्राप्त नहीं होगा और उसे इसे प्रिंट करने और हस्ताक्षर करने की आवश्यकता नहीं है जैसा कि पहले हुआ करता था)।

चरण 3: विश्वविद्यालय / महाविद्यालय के नोडल अधिकारी उन विद्यार्थियों की सूची प्राप्त करने के लिए जिन्होंने अपने महाविद्यालय में रैगिंग रोधी शपथ पत्र/वचन पत्र जमा किए हैं, अपने महाविद्यालय के किसी भी विद्यार्थी से प्राप्त किसी भी अग्रेषित ईमेल के लिंक पर क्लिक कर सकते हैं, सूची हर 24 घंटे में अद्यतन की जाएगी।

जारी.../-



विश्वविद्यालयों और महाविद्यालयों से अनुरोध है कि वे दिए गए प्रारूप के अनुसार अपने विश्वविद्यालयों/महाविद्यालयों के प्रवेश पत्र में एक अनिवार्य कॉलम डालें:

|                                   |  |
|-----------------------------------|--|
| रैगिंग रोधी शपथ की संदर्भ संख्या: |  |
|-----------------------------------|--|

आपसे यह भी अनुरोध किया जाता है कि अपने विश्वविद्यालय/महाविद्यालय के रैगिंग रोधी नोडल अधिकारी का ईमेल पता और संपर्क हेतु टेलीफोन नंबर अपनी वेबसाइट और परिसर क्षेत्रों जैसे प्रवेश केंद्र, विभागों, पुस्तकालय, कैटीन, छात्रावास, और सार्वजनिक स्थानों पर प्रदर्शित करें ताकि विद्यार्थियों में ऑनलाइन रैगिंग रोधी शपथ-पत्र दाखिल करने की संशोधित प्रक्रिया के बारे में जागरूकता पैदा की जा सके।

आपसे यह भी निवेदन किया जाता है कि प्रवेश-पुस्तिका/विवरणिका आदि की प्रिन्ट/हार्ड कॉपी के बजाय उनकी सॉफ्ट कॉपी तथा साथ ही रैगिंग सम्बन्धी मार्गदर्शन हेतु ई-लिफ्लेट भी प्रकाशित की जाए।

सादर,

भवदीय,

(रजनीश जैन)

सभी विश्वविद्यालयों के कुलपति

सभी महाविद्यालयों के प्राचार्य

प्रतिलिपि:

1. सभी उच्चतर शिक्षा नियामक निकाय (संलग्न सूची के अनुसार)।
2. विश्वविद्यालय अनुदान आयोग के सभी क्षेत्रीय कार्यालय।
3. सुश्री जसलीन कौर, अवर सचिव, उच्चतर शिक्षा, उच्चतर शिक्षा विभाग, शिक्षा मंत्रालय, कमरा नंबर 221, 'सी' विंग, शास्त्री भवन, नई दिल्ली-110001
4. डॉ० दीक्षा राजपूत, उप सचिव, विश्वविद्यालय अनुदान आयोग, नई दिल्ली (यूजीसी वेबसाइट पर अपलोड करने के लिए)।
5. प्रो० राज काचरू, 689, सेक्टर-23, गुडगांव, हरियाणा-122 017 इसे दोनों वेबसाइटों पर अपलोड करने के लिए: (1) वेबसाइट: [www.antiragging.in](http://www.antiragging.in) (2) [www.amanmovement.org](http://www.amanmovement.org)



(डॉ० अर्चना ठाकुर)  
संयुक्त सचिव



प्रो. राजीव कुमार  
सदस्य सचिव  
Prof. Rajive Kumar  
Member Secretary



सत्यमेव जयते



आज़ादी का  
अमृत महोत्सव

अखिल भारतीय तकनीकी शिक्षा परिषद्  
(भारत सरकार का एक सांविधिक निकाय)  
शिक्षा मंत्रालय, भारत सरकार  
नेल्सन मंडेला मार्ग, वसंत कुंज, नई दिल्ली-110070  
दूरभाष : 011-29581399  
ई-मेल : ms@aicte-india.org

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION  
(A STATUTORY BODY OF THE GOVT. OF INDIA)  
Ministry of Education, Govt. of India  
Nelson Mandela Marg, Vasant Kunj, New Delhi-110070  
Phone : 011-29581399  
E-mail : ms@aicte-india.org

F. No. 1-103/AICTE/PGRC/Regulations/2023

Date: 28.04.2023

Dear Sir/Madam,

**Subject: Steps to be taken for curbing the menace of ragging-reg**

As you are aware, in pursuance to the judgment of the Hon'ble Supreme Court of India to prohibit, prevent and eliminate the scourge of ragging in the AICTE approved technical Institutions, All India Council for Technical Education has framed the Regulations called All India Council for Technical Education (Prevention and Prohibition of Ragging in Technical Institution, Universities including Deemed to be Universities imparting technical education) Regulations, 2009. These Regulations are mandatory for all AICTE approved Institution across the country.

As multiple mechanisms are required to ensure a ragging-free campus, you are requested to take/initiate following action/steps:

1. Constitution of Anti-Ragging Committee (ARC), Anti-Ragging Squad (ARS), setting up of Anti-Ragging Cell and adequate publicity for these measures through various media.
2. A clear mention of Anti-Ragging warning in the Institution's prospectus and information booklets/brochures shall be ensured.
3. Preparation of e-admission booklet or brochure, e-leaflets of your Institutions giving detailed guidance to admitted students in case of ragging, instead of print/hard copy.
4. Display banners/posters at conspicuous places in the campus to create awareness on anti-ragging measures amongst student (**soft copies of the 04 posters are attached**). Also to display these anti-ragging posters in their website.
5. Updation of websites of Institutions with the complete address and contact details of Nodal Officers related to Anti-Ragging Committee.
6. It is compulsory for each student and his/her parent/Guardian to submit an **online anti-ragging** undertaking each academic year at either of the two designated websites, namely, **[www.antiragging.in](http://www.antiragging.in)** and **[www.amanmovement.org](http://www.amanmovement.org)** as per revised procedure. In this regard, kindly refer to AICTE's letter dated 22.11.2021 (a copy enclosed).




1/2

7. Regular interaction and counselling with the students to detect early signs of ragging and identification of trouble-triggers.
8. Surprise inspection at hostels, students' accommodation, canteens, rest-cum-recreation rooms, toilets, bus-stands and any other measure which would augur well in preventing/quelling ragging and any uncalled for behaviour/incident.
9. The amount arisen out of penalty/fine in ragging cases, if any, may be deposited in respective Institution and the said amount may be utilized/used for creating awareness on Anti Ragging only.
10. Students in distress due to ragging related incidents can call the National Anti-Ragging Helpline at 1800-180-5522 (24x7 Toll Free Number) or e-mail the Anti-Ragging Helpline at [helpline@antiragging.in](mailto:helpline@antiragging.in).

In view of the above, all AICTE approved technical Institutions are hereby requested to make necessary compliance on the above. Any violation of AICTE Regulations or failure of Institution to take adequate steps to prevent ragging in accordance with these Regulations or failure to punish perpetrators of incidents of ragging suitably, will attract punitive action under the AICTE Act.

Yours faithfully,

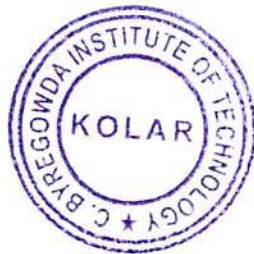
  
28.4.2023  
(Prof. Rajive Kumar)  
Member Secretary

1. The **Principal/Directors** of all AICTE approved Technical Institutions/Universities

Encls: As above.

Copy to:

1. The **Secretary, Anti Ragging Cell,**  
University Grants Commission





## **C BYREGOWDA INSTITUTE OF TECHNOLOGY**

(Approved by AICTE, New Delhi, Recognized by Govt. of Karnataka & Affiliated to VTU, Belagavi.)

**KOLAR – SRINIVASAPUR ROAD, KOLAR – 563101, KARNATAKA.**

**E-Mail: [cbitkolar@gmail.com](mailto:cbitkolar@gmail.com), Website: [www.cbitkolar.edu.in](http://www.cbitkolar.edu.in) Mobile No: 6360281836**

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### **5.1.4 Mechanism of student mentoring system**

Within 5DAYS

To,  
1<sup>st</sup> Year Coordinator  
11/2023  
Dept of Basic Science  
CBIT, Kolar.

Acknowledgment

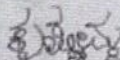
Dated: / /

Sir/Madam,


I received the progress report of my ward Mr / Miss : **MOUNIKA.M**  
Studying in 1st Sem BE bearing USN  
Parent / Guardian's comment need more mark 2nd internal

Name Krishnamma.....

Contact No. 8951191837.....

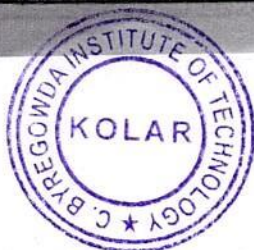
  
Signature of parent/ Guardian

|     |          |                          |  |           |       |
|-----|----------|--------------------------|--|-----------|-------|
| II  | 12/12/23 | 3:50<br>to<br>3:55<br>pm | Regarding on Second<br>internals. Improve on<br>all subjects | Mounika.M | CHANS |
| III | 8/1/24   | 3:10<br>to<br>3:20<br>pm | Regarding third<br>internals                                 | Mounika.M | CHANS |
| IV  |          |                          |  |           |       |

  
Signature of HOD


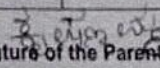
Signature of Principal

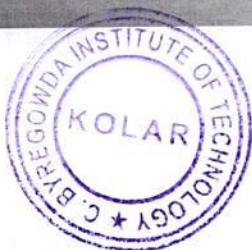
CBIT - KOLAR



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## STUDENT PERSONAL DETAILS

| USN NO                                    | Name of the Student   | Date of Birth   | Admitted as   |                      |       |
|---|---|---|---|----------------------|-------|
|   |   |   | CET   | COMED-K              | OTHER |
|   | MOUNIKA M   | 10/8/2005   |   |                      |       |
| Admitted on                               | Residential Address (Permanent)   | Contact No.   |  |                      |       |
|   | Kandlevaripalli<br>Yaramavaripalli (P)<br>Srinivasapur (T)<br>Kolar (d)   | Res: 9743176672<br>Off: 8951191837  |   |                      |       |
| Branch                                    | CSE   | E-mail: MuniKrishna a28@gmail.com   |   |                      |       |
| Change of Branch                          | NO  | Sex: Male / Female  |   |                      |       |
| Blood Group                               |   | Contact No.   |   | Change of Address    |       |
| Student Mobile No                         | Guardian Address  | Res:<br>Off:  |   |                      |       |
| 8951191837                                |   |   |   |                      |       |
| Father's Name<br>Occupation<br>Mobile No. | MuniKrishnappa K.V.<br>Farmer<br>8951191837   | Mother's Name<br>Occupation<br>Mobile No.   | Krishna<br>House wife   |                      |       |
| Category                                  | SC <input checked="" type="checkbox"/> ST <input type="checkbox"/> OBC <input type="checkbox"/> GM <input type="checkbox"/> | 10 <sup>th</sup> 12 <sup>th</sup> Class   |   |                      |       |
| Name of the board                         | Name of the Institution   | Year of Passing   | Class Obtained  | Percentage           |       |
| SSLC board                                | G.H.S Rayalpadu   | 2001  | 1   | 94.56%               |       |
| PV board                                  | Govt Girls PV college<br>Srinivasapur   | 2003  | 1   | 75.16%               |       |
| Hobbies / Extra Curricular activities     | playing games, listening music  |   |   | CET Rank 123719      |       |
| Significant Achievements if any           |   |   |   | COMED-K / Other Rank |       |
| Signature of the Student<br>Mounika M     |   | Signature of the Parent / Guardian<br> |   |                      |       |
| Head of the Department                    |   | Principal   |   |                      |       |






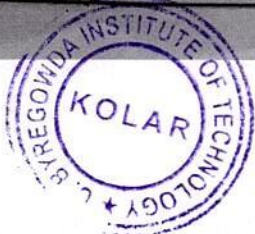
# Meeting Details

## I Sem

| Sl. No. | Date of Meeting | Time                     | Discussion held in brief                                     | Initials  |        |
|---------|-----------------|--------------------------|--|-----------|--------|
|         |                 |                          |  | Student   | Staff  |
| I       | 16/11/23        | 3:40<br>to<br>3:50<br>pm | Work hard on all<br>Subjects                                 | Mounika.M | Ch.N.S |
| II      | 12/12/23        | 3:50<br>to<br>3:55<br>pm | Regarding on Second<br>internals. Improve on<br>all Subjects | Mounika.M | Ch.N.S |
| III     | 8/1/24          | 3:10<br>to<br>3:20<br>pm | Regarding third<br>internals                                 | Mounika.M | Ch.N.S |
| IV      |                 |                          |  |           |        |

  
Signature of HOD

Signature of Principal





Dr. A. PRABHAKARA REDDY  
Chairman CBIT



Er. V. KRISHNA REDDY  
Secretary CBIT

# C BYREGOWDA INSTITUTE OF TECHNOLOGY

(Affiliated to V.T.U. Belagavi Approved by AICTE, New Delhi & Govt. of Karnataka)

KOLAR- SRINIVASPUR ROAD, KOLAR - 563 101.

## MENTOR PROFORMA

Name:..... MOUNIKA.M .....

USN..... 2CK93CS084 .....

Branch..... CSE .....



CS Scanned with CamScanner

